

Food Corporation of India

Manual -XV

THE PARTICULARS OF FACILITIES AVAILABLE TO CITIZENS FOR OBTAINING INFORMATION INCLUDING THE WORKING HOURS OF A LIBRARY OR READING ROOM, IF MAINTAINED FOR PUBLIC USE.

The important information relating to Food Corporation of India, Headquarters has been displayed on the FCI website which is accessible.

The Food Corporation of India has created an independent cell namely "**RTI CELL**" exclusively for matters relating to information under Right to Information Act, 2005.

The RTI Cell has been functioning on the following address:-

"RTI CELL"
FOOD CORPORATION OF INDIA
ZONAL OFFICE(EAST)
10A, Middleton Row
KOLKATA-700071

TIMINGS:- **10.00 AM TO 01.00 PM**
AND
02.00 PM TO 05.00 PM

Fee:

A request for obtaining information should be accompanied by an application along with fees by way of cash against proper receipt or by demand draft or bankers cheque or IPO payable to **FOOD CORPORATION OF INDIA, ZONAL OFFICE(East), KOLKATA**. The details of fee payable under the Act are as under:-

- Rupees ten for information under sub-section(1) of Section 6 of the Act.
- Fee payable under sub-section(1) of Section 7 of the Act on following rates:-
 - Rupees two for each page (in A-4 or A-3 size paper) created or copied.
 - Actual charge or cost price of a copy in large size paper.
 - Actual cost of price for samples or models; and
 - For inspection of records, no fee for the first hour and a fee of rupees Five for each fifteen minutes (or fraction thereof) thereafter.

- Fee under sub-section(5) of Section 7 payable as under:-
 - For information provided in diskette or floppy rupees fifty per diskette or floppy; and
 - For information provided in printed form at the price fixed for sub publication or rupees two per page of photocopy for extracts from the publication.
